

# PDF Submission Guidelines for Camera-Ready Manuscripts

## *Overview*

Springer encourages authors of camera-ready manuscripts to submit press-quality PDF files for printing. These PDF files are used to enhance the quality of the published volume. A complete hard copy of the manuscript is also required to verify the output of the PDF file. Please submit PDF of the final manuscript to [authorsupport@springer.com](mailto:authorsupport@springer.com). Please take care to include all necessary items such as figures, tables, index, etc. in the source file of your manuscript prior to converting to PDF. You may submit a draft version to Author Support prior to completion of the manuscript to confirm that the PDF file meets our specifications. It is important to note that Springer will not further edit your PDF file after submission – the published volume will be an exact replica of the PDF file. The only exception to this rule would be the insertion of the title and copyright pages. Since the quality of the source file directly affects the resulting PDF file, please be sure that the artwork in your manuscript meets our specifications.

## *MSWord*

*Adobe Acrobat Distiller* must be used to create a PDF file from the *MSWord* document. It is not possible to use *MSWord* files for printing. PDF files produced with the *PDFWriter* are not suitable for printing.

Before you start writing your text in *MSWord*, select either a PostScript printer or *Acrobat Distiller* as your standard printer (check this setting under File → Print ... Printer; "Type", select a "PS" printer). Remember to deactivate the option "Use printer metrics to layout document" under the menu options Tools → Options → Compatibility. Try to avoid making any changes to your PC or printer driver when preparing the layout. Following these instructions will ensure that the layout displayed on screen is identical to the desired final book layout.

## *LaTeX*

Please refer to the documentation included with your software to find out how to produce a suitable print PDF file. If your system utilizes *Adobe Acrobat* to produce PDF, please install our settings on your computer as noted in the *Distiller* section below. Queries about converting *LaTeX* to PDF may be addressed to the Author Support help desk e-mail account listed above.

## *Combination volumes*

Contributed volumes that utilize both *MSWord* and *LaTeX* files can be converted to PDF on a chapter by chapter basis. The editors of the contributed volume should provide the correct chapter/page numbers to their authors prior to the creation of the PDF files.

## *Distiller*

The job options file for *Acrobat Distiller* contains the settings required to produce suitable PDF files (enclosed file name: SpringerPrint\_0502\_Acro6.joboptions). Save the joboptions file to the folder "Settings", which you will find under *C:\Program Files\Adobe\Acrobat\Distiller* on your PC (the location may vary on your computer – if so, simply search for .joboptions files to find the correct folder).

Next, activate the Acrobat Distiller and select *SpringerPrint\_0502\_Acro6.joboptions* from the “Settings” folder. Alternatively, you can open the first chapter and go to *File*→*Printer* to select Acrobat Distiller as the default printer. Then choose *Preferences* → *Adobe PDF* → *Settings*→*Conversion Settings*→*SpringerPrint\_0502\_Acro6.joboptions*. With these settings, you can produce print PDF files that are ready for printing. It is important to note that the settings in our .joboptions file should not be changed.

**Important** Please check your final PDF document carefully to ensure that all fonts and special characters appear in the same style as originally intended. Questions about any of the instructions in this document may be addressed to [authorsupport@springer.com](mailto:authorsupport@springer.com) .